

MINUTES

STONYCREEK TOWNSHIP
REGULAR MEETING

BOARD OF COMMISSIONERS
May 12, 2020

President Berkebile called the meeting of the Stonycreek Township Board of Commissioners to order at 6:00 PM.

Roll Call

Roll call indicated the following board members to be in attendance along with the other township personnel listed below.

Board of Commissioners

David Berkebile, President
Douglas Sedlemeyer, Vice President
Paul D. Simmons
Thomas Callihan
Ronald Helsel

Township Personnel

Jennifer D. Wagner, Township Administrator
Sergeant David Pollino, Officer in Charge
Greg Heinlein, Road Foreman

Absent Andrew Davis Gleason, Solicitor, Jeffrey Najjar, Township Engineer

Approval of the Minutes:

President Berkebile noted that a motion made via telephone on April 16, 2020 by Commissioner Simmons second Commissioner Sedlemeyer to approve the April 14, 2020 Regular Minutes of the Board. Motion passed by unanimous voice vote 5-0.

Engineer Report:

Mr. Jeffrey Najjar, Township Engineer filed a report via email:

- Completed storm water and sanitary sewer investigations with Greg this month looking at various issues throughout the township
- Sent info on the USDA study grant for a potential storm water plan for the Township. I think a comprehensive plan for storm water is a good idea for the township. This would help prioritize projects, adequately size replacement pipes, and create a plan to improve your system.
- There is potential for infrastructure money coming out as a stimulus for the economy after COVID-19. There is an emphasis on “shovel ready” jobs. This typically means you are along in the design and permitting process. If there were a project the township might have in mind, it would be a good time to start thinking about it. This also relates to the study grant – if the township had a study completed and ready, you could pull out potential project from the study and be a few steps along in the process.
- Pump station project – waiting on Hach on how to proceed on a screen
- I can handle the CAP response to Dale Mills

Road Report

Greg Heinlein, Road Foreman addressed several matters with the submission of the May 2020 Road Report

- There have been complaints from 95 & 93 Penrod about runoff and locations where cars are parking along the berm. The cars parking on the berm have created a breakdown of the area.
- There are eight manholes that need rehabilitated or repaired on the west side of Liberty Avenue. An inspection of the sanitary sewer manholes uncovered significant I & I at these locations. **A brief discussion was held on the matter concluding with President Berkebile requesting a motion, made by Commissioner Callihan, second Commissioner Helsel to proceed with contacting the township engineer to develop plans and documentation for bids. All in favor: Aye 5 No: 0 Motion carried**
- There is a need for a great deal of storm water work in the vicinity of 915 Southview; this area was inspected following a complaint from the property owner. A site visit was completed with Jeff Najjar to determine the most efficient way to repair in conjunction with work being completed by the homeowner. A brief discussion was held on the matter
- Commissioner Sedlemyer inquired on the status of the salt bin construction. Mr. Heinlein, Road Foreman stated that a few prices need obtained prior to proceeding to apply for a COG permit.

President Berkebile called for a motion, made by Commissioner Sedlemyer, second Commissioner Callihan to authorize the purchase of a Bobcat utilizing the following funds:

Liquid Fuel Funds	\$23,549.04
Storm sewer funds	\$ 4,717.52
Sanitary sewer funds	\$21,314.64
Total expenditure	\$49,581.20

ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

President Berkebile called for a motion, made by Commissioner Helsel, second Commissioner Simmons to authorize the purchase of a 2020 Chevrolet Silverado 3500HD Work Truck from Bob Fisher Chevrolet utilizing \$54,700 in asset replacement funds & \$5,707.00 from the Motor License Fund: ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

President Berkebile called for a motion, made by Commissioner Simmons, second Commissioner Sedlemyer to authorize the replacement sewer certificate for 820 Linden Avenue following a visual inspection via camera by the township Sewer Inspector Greg Heinlein, with further authorization by signature of the Township Administrator, Jennifer Wagner: ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

Police Report:

The Police Department handled 91 complaints during the month of April 2020 36 were criminal.

CRIMINAL COMPLAINTS

02 Criminal Mischief	02 Cruelty to Animals	03 Disturbance/Fight
05 Domestic	01 Drug Violation	01 DUI
01 Fraud	02 Overdose	01 Suspicious Activity
02 Suspicious Vehicle	07 Theft	04 Theft of a Motor Vehicle
01 Threats	01 Trespassing	01 Warrant Service

Cleared by arrest: 0

Complaints by Area:

April 2020

COMPLAINTS HANDLED

91

Description

Total

Complaints by Area

1. Stonycreek Township	68
A. Oakland	24
B. Luxor Gardens	23
C. Belmont	6
D. Riverside	10
E. Upper Moxham	2
F. Route 56 Bypass	0
G. Solomon Area	3
H. Conemaugh Twp	0
2. Daisytown Borough	3
3. Lorain Borough	17
4. Outside	3

Vehicle Accidents:

April 2020: 2

Citations/Parking Tickets

Citations	
Traffic Citations	0
Non Traffic Citations	0
Parking Tickets	0

(Includes complaints for court appearances, follow-ups to criminal investigations, assists to other agencies.)

Financial Report

April 2020

Accident Reports	\$45.00
Total	\$45.00

Unit	Description	End Mileage	Miles	Fuel	Pac Pride
860	2017 Ford Interceptor	39034	1090	97.1	0
861	2017 Ford Interceptor	39362	908	89.3	9.7
862	2013 Ford Taurus	101559	0	0	0
863	2007 Ford Expedition	61155	0	0	0
===	TOTALS	=====	1998	186.4	9.7
===	DAILY AVERAGES	=====	66.6	6.22	0

Sergeant Pollino provided the following information on how COVID19 has impacted the police department.

A: On May 15, 2020, Governor Wolf advised that Cambria County would go to yellow phase of his reopening plan. The plan has been highly scrutinized and to be honest, is not very clear as to what exactly it means other than, "some businesses will be permitted to open". With that said, Cambria County Commissioner's and District Attorney Greg Neubauber have not commented on this matter. Until further information is provided or clarified, it would be my suggestion that Stonycreek Township and the Police Department continue to operate as stated previously.

B. All parks and playgrounds remain closed until further notice. In addition to parks and playgrounds being closed in the Township, both Lorain Borough, Daisytown and most other municipalities have done the same. Even though our parks and playgrounds are closed, both the walking and hiking trails to include the Mayer Walking Trail, Highland Park Hiking and Biking Trails and Lorain Borough Hiking Trails remain open.

C. The township administrator was able to obtain some more N95 Masks from EMA, surgical masks and hand sanitizer from AXON and we purchased screen-printed cloth masks for our Officer is to use day to day when there is no suspicion of COVID-19 infected parties. At this point, I feel we are adequately equipped with Personal Protection Equipment but will continue to collect them when possible.

Sergeant Pollino provided the board with an update on 515 Riverside Ave: Sgt Pollino responded to the property, took photographs of the grass and attempted contact at the residence with negative results. Jennifer Wagner sent an ordinance violation letter to the tenant of the property but did not receive a response: Mrs. Wagner turned over all related documents: the resident will be cited as soon as possible; however, the District Justice postponed all hearings until July.

Sergeant Pollino provided the board with an update on 108 Hillson St: This issue has not been resolved

Sergeant Pollino informed the board of a complaint received on 715 Michigan Avenue: (2) vehicles were removed from the property and the property cleaned up. There is (1) vehicle remaining and although displaying an expired registration and inspection, it does not appear to be a blight and the resident advised this Officer that they are in the process of repairing it and intend on utilizing it. At this point, the resident was more than responsive to my requests and feel the problem has been resolved.

Sergeant Pollino brought to the board's attention a matter related to 634 Freedom Avenue: stating We received a complaint about a partially dismantled / junk vehicle and a bunch of other junk/debris on the property. A property visit was completed with the homeowner and upon contact, discussed all of the junk/debris was cleaned up but the vehicle was still there. The resident advised that the son dismantled and parted the vehicle out and intended on taking the remainder of the vehicle to a scrap yard but has not done so because of everything being closed because of COVID-19. The resident stated that as soon as they open, it would be removed. Mrs. Wagner called around and learned that Johnstown Scrap is open and will take a vehicle; A letter for the ordinance violation to the property owner as soon as practically possible.

Sergeant Pollino brought to the board's attention a matter related to Milkies Lawn and Garden: We have received a complaint about junk vehicles on Milkies Lawn and Garden's property. Prior to making contact with the Owner, George Milkie, he had the vehicles removed. No action was necessary

President Berkebile called for a motion, made by Commissioner Helsel, second, Commissioner Callihan to authorize the transfer of Two thousand, one hundred fifty dollars zero centers \$2150.00 in revenue from firearm and ammunition sales from the General Fund to the Police Capital Reserve Fund. : ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

Executive Session:

President Berkebile called for an executive session at 7:39
President Berkebile closed the executive session at 7:56 p.m.

Correspondence:

- Correspondence from Johnstown Redevelopment Authority providing the most recent monitor results, reminding the township of the expiration of the consent order on December 31, 2021 and the change to the “C” category of the JRS Billing Program
- Correspondence from Selective Insurance providing notification of the denial on a claim by Mr. & Mrs. Todd Horner for the wind event, which blew the salt bin roof into their property on April 8, 2020, resulted in damage to their garage. This denial is based upon government immunity exceptions.
- Correspondence providing guidance for business in the construction industry permitted to operation during the Covid19 disaster emergency

Covid19

Commissioner Helsel, EMA Coordinator provided a brief overview of the PEMA WebEx seminar held on May 5, 2020. Commissioner Helsel stated that it is doubtful the required minimum expense of \$3,300.00 would be met by the township. A brief discussion was held related to the submission of a grant to the Department of Justice to offset any overtime for the police department. Commissioner Callihan will work thru the grant application to determine the criteria that will need met.

President Berkebile called for a motion, made by Commissioner Callihan, second Commissioner Helsel to authorize the pursuit of provisional hiring of part time police officers, taking note that the Civil Service Commission will be the guiding authority. All in favor: Yes 5 No 0

New Business

President Berkebile called for a motion, made by Commissioner Sedlemeyer, second Commissioner Simmons to authorize the expenditure of \$715.00 to Hildebrand GIS, LLC for the design and hosting of the GIS layers that will encompass the street signs. ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

Committee Reports:

Commissioner Simmons provided the board with an update on the matter related to 89 Schrader Avenue. Commissioner Simmons spoke with Mr. Basko, via telephone following the April 14, 2020 board meeting, which resulted in the agreement that Mr. Basko will pay for the cold patch materials and the township road department will provide the labor of a bump edge at the end of the two driveways. Commissioner Simmons inquired on the status of the two inquiries by residents for repairs to their curb area adjacent to the road edge. The township administrator stated that the ordinance, which was reviewed by Special Council Barbin, clearly stated that the area in question is the responsibility of the property owner. The township administrator will send notification to the residents.

Commissioner Helsel stated that the road department was doing a good job of keeping the playgrounds mowed and trimmed.

Accounts Payable

President Berkebile asked the board's wishes on the bills as presented.

The General Fund bills paid between the meetings of April 15, 2020 through May 11, 2020 for \$ 94,264.26, The General Fund Accounts Payable bill list dated May 12, 2020 \$80,169.77 The Sanitary Sewer Fund Accounts Payable list dated May 12, 2020 \$ 969.05. The Motor License Fund Accounts Payable list dated May 12 2020 \$28.18

President Berkebile called for a motion made by Commissioner Callihan, second Commissioner Helsel, to approve the bills as presented ROLL CALL: COMMISSIONER CALLIHAN, SEDLEMEYER, SIMMONS, BERKEBILE and HELSEL. YES. 5 NO 0 MOTION CARRIED

Treasurers Report

President Berkebile called for a motion, made by Commissioner Sedlemeyer second Commissioner Simmons to approve the Treasurers report for the month of April 2020 Roll call vote results were as follows: Commissioners, HELSEL, and SEDLEMEYER. SIMMONS BERKEBILE and CALLIHAN – The motion to approve the Treasurers report was approved 5-0

President Berkebile called for a motion made by Commissioner Sedlemeyer second Commissioner Callihan to adjourn the meeting until May 12, 2018, at 6:00 P.M in the William M. Knipple Meeting Room.

Respectfully Submitted

Jennifer D. Wagner
Township Administrator

